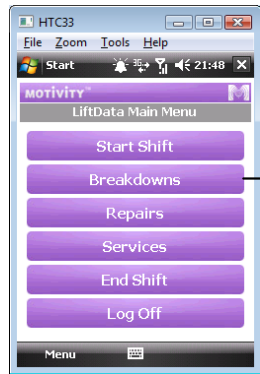
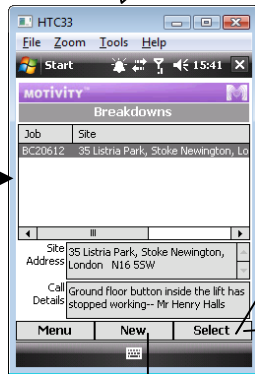


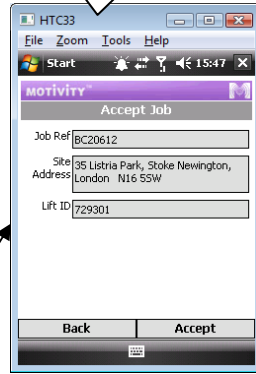
1) Start Here
Press the Breakdowns button on the Liftdata Main Menu



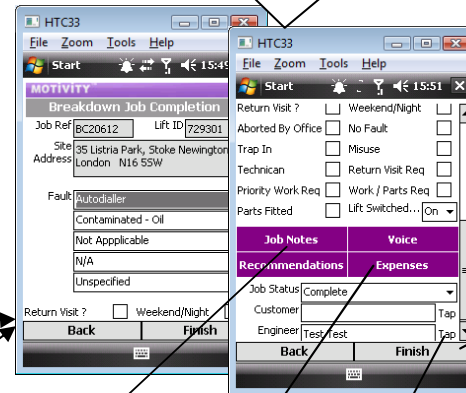
2) Breakdowns List shows all jobs sent to you from the Liftdata office system. Touch the PDA stylus on the job you want to select. The site address and call details are shown at the bottom of the screen.



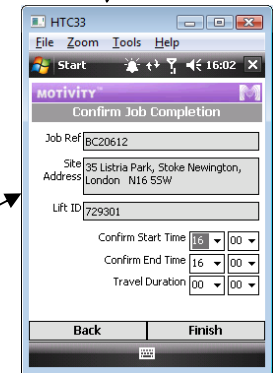
3) Accept Screen - appears when you select a job for the first time. When you press Accept this signals to the office that you accept that you can do this job.



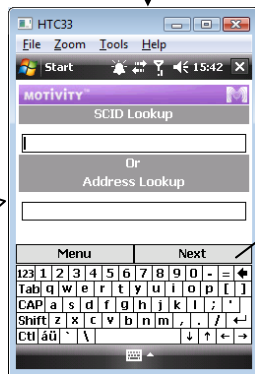
4) Job Completion - Enter details of what you have done. The drop down 'fault' lists lets you say what the problem was and how it was fixed. Tick any of the other job sheet boxes that apply. Use Job Notes/Recommendations/Expenses buttons to enter more details. Capture the customer's and your signature on screen by pressing the 'tap' button.



5) Confirm Job Completion - Enter the start and end times on site. You can also enter the time spent travelling to the job if relevant.



2a) New Job Screen
Add and submit jobs 'out of hours'. Find the right lift by entering part of the lift ID or the site address then press Next to select the correct lift details and complete the job sheet.

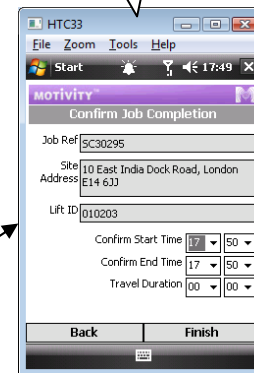
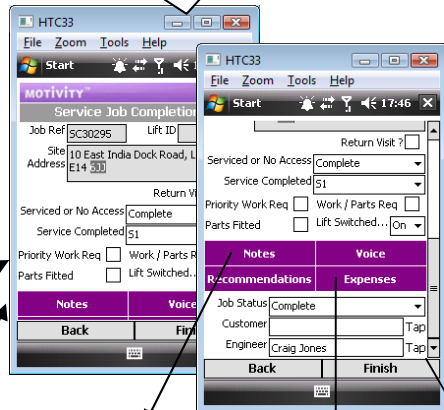
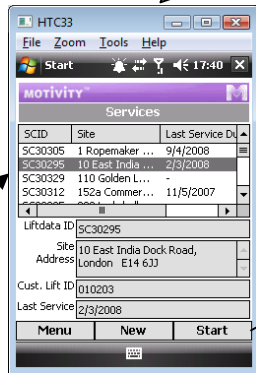
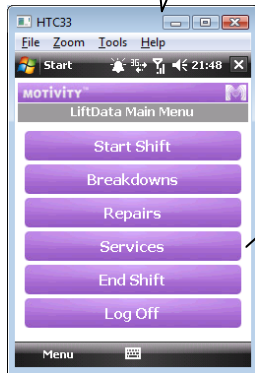


1) Start Here
Press the Services button on the Liftdata Main Menu

2) Services List shows all lifts on your service route. It includes the last service date which is sent from the Liftdata office system. Touch the PDA stylus on the lift you want to select. The site address details are shown at the bottom of the screen.

3) Service Completion – Enter details of what you have done on this service. Tick any of the other job sheet boxes that apply. Use Job Notes/Recommendations/Expenses buttons to enter more details. Capture the customer's and your signature on screen by pressing the 'tap' button.

4) Confirm Job Completion
Enter the start and end times on site. You can also enter the time spent travelling to the job if relevant.



2a) New Service Screen
Lets you service lifts that are not on your route. Find the right lift by entering part of the lift ID or the site address then press Next to select the correct lift details and complete the service sheet.

